



**Minutes of meetings of 'Sankalp Sahodaya' held on 31st October, 2014 at
ST. MARY'S SCHOOL, SECTOR-19, DWARKA, NEW DELHI - 110075**

1. Attendance

The following members were present:

Name	Designation	Post Held	School
1. Ms. Sheelu Mathew	Principal	(President)	St. Mary's Sr. Sec. School
2. Ms. Priyanka Bhatkoti	Principal	Secretary	Maxfort School
3. Dr. (Ms.) Rajee . N. Kumar	Principal	Treasurer	N. K. Bagrodia Public
4. Ms. Chitra Nakra	Principal	Member	Ved Vyas DAV School, Vikaspuri
5. Ms. Richa Sakhuja	Head of Senior School	Member	Nirmal Bhartia School
6. Mrs. Punam Gupta	Principal	Member	BGS International Public School
7. Ms. Rashmi Malik	Principal	Member	Delhi International School
8. Ms. Maninala Roy	Principal	Member	Basava International School
9. Ms. Meenakshi Mahesh Bhakuni	Principal	Member	G.D. Goenka School
10. Ms. Alka Kshartiya	Principal	Member	R. D. Rajpal School
11. Ms. Ritu Mehta	Principal	Member	Shalom Hills International School
12. Ms. Sudha Acharya	Principal	Member	ITL Public School
13. Mrs. Sunita Howell	Principal	Member	Mount Carmel School
14. _____	Principal	Member	St. Thomas School

Mrs. Sheelu Mathew (Chairperson), Ms. Priyanka Bhatkoti (Secretary), Dr. (Ms.) Rajee . N. Kumar (Treasurer) welcomed the Principals.

1. The meeting began with a prayer by Mrs. Sheelu Mathew.

Matter arising

2. The minutes of the previous meeting held on 17th April, 2014 at Delhi International School, , Sector-23, Dwarka were presented by the Chairperson Mrs. Sheelu Mathew, Principal, St. Mary's School, Dwarka and were passed unanimously by the members.

3. Collection of Pre-Board question papers of Std. XII

After the discussion it was suggested that Mrs. Rashmi Malik , Principal, Delhi International School, Dwarka would create a new e-mail for submission of question papers. The password for the same would be shared with all the Principal.

It was decided that the member schools would send their question papers in pdf format.

A test mail would be intimated by Ms. Rashmi Malik to which all schools would be expected to reply and acknowledge.

All member schools will send their first Pre Board question paper by 15th January, 2015 to the new created email id.

4. Confirmation of schools who followed the common date sheet for classes IX & X for Sa - I examination:

A common date sheet for the Sa-I examination had been circulated to all the member schools. It was seen that out of the total of 15 schools only three or four schools had followed the common date sheet fixed. Mrs. Sudha Acharya, Principal, ITL Public School was appointed to be the examination plan in charge. She was given the responsibility to float a common date sheet for the final exams by 15th November, 2014 for the perusal of all the Principals.

5. The compilation and confirmation of email ids and phone number of all member schools and their Principals:

The compilation and confirmation of email ids and phone number of all the member schools. The copy of the same was given to each of the Principals.

6. Collection of membership fees:

The collection of membership fee schedule was discussed. The Schools were informed about the amount that was due against their name.

It was decided by the members that the amount collected would be used for Annual Conference for the Principal members. Ms. Chitra Nakra, Principal, Ved Vyasa DAV Public School, Vikaspuri and Ms. Sudha Acharya, Principal, ITL Public School, Dwarka would take the initiative to organize appropriate workshops.

7. Activities / Events completed and the follow up:

a) It was observed that the scheduled activities / events planned in the previous meeting had been successfully completed.

b) It was informed by Mr. Priyanka Bhatkoti that the date of the Skating has been rescheduled for November 25th, 2014.

c) Dr.(Mrs.) Rajee. N. Kumar informed the members that she would arrange a workshop by Mr. Balasubramaniam Ex-Director Academics, CBSE for the Principals in December.

8. The venue for the next meeting was decided that upon. Both the Director and Principals, of Shalom Hills International School, Gurgaon had sent an invitation for the next meeting to be held in their school. The date scheduled was February 20th, 2015 at 1: p.m.

9. Any other agenda with the permission of the chair:

It was discussed and suggested that Mrs. Manimala Roy, Principal, Basava International School would take the initiative to inform Media as well as in CBSE.

After discussion on the course of action to be taken for Sankalp Sahodaya to be more visible, it was decided that Mrs. Manimala roy, Principal, Basava International School would be incharge of disseminating the information about the activities to the media as well as CBSE.

President
(Sheelu Mathew)

Secretary
(Priyanka Bhatkoti)

Treasurer
(Dr.(Mrs.) Rajee. N. Kumar)